

# Remote Proctoring Guidelines

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## HAVE A VALID PHOTO ID READY

To verify your identity, Proctortrack will ask to scan a photo ID. Current students should use their student photo ID. Prospective students must use a government-issued passport.



## ONLY ONE KEYBOARD, MOUSE & MONITOR

Multiple hardware devices connected to your computer can result in a policy violation. Take time to setup your workstation accordingly.



### **FOOD AND DRINKS ARE ALLOWED**

Consuming food and drinks will not be considered as a violation.



### **ASSESSMENT IS TIMED**

Please make note of your assessment's time limit.



### **PERSONAL ITEMS NOT ALLOWED**

Sunglasses, keys, wallets, mobile devices and other items not necessary for testing are forbidden.

